

MONTHLY PROGRESS REPORT FOR CONTRACT NO. 500-00-036:

PROJECT 3.2 – BUILDING-INTEGRATED PV TESTING & EVALUATION

REPORT PREPARED BY: COMMONWEALTH ENERGY TEAM

July, 2002

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**What we planned to accomplish this period:**

The planned Project activities for this initial reporting period included preparation of the Draft BI-PV Test and Evaluation Test Plan, preparation for the Project Kick-off Meeting, and selection of participants for the Project 3.2 Technical Advisory Committee.

**What we actually accomplished this period:**

*Task 3.2.1- Building Integrated PV Testing and Evaluation Test Plan:*

Progress was initiated on the first deliverable under Project 3.2. In addition, several potential members of the project's Technical Advisory Committee (TAC) were contacted to determine if they were interested in serving the Commonwealth PIER Renewables Program in this capacity.

On July 15, a Project kick-off meeting was held for this Project and Project 3.3 (Building Integrated PV on Public Facilities) at the California Energy Commission offices in Sacramento. Attending the project kick-off meeting were: Max Carpenter – Commonwealth Energy Corporation, Jessica Zhang - CEC, Joe McCabe - CEC, Elaine S. (for George Simons) - CEC, Patrick Lilly - RER, , Keith Rutledge - REDI, Chuck Whitaker, Bill Brooks & Jeff Newmiller - Endecon Engineering, and Hank Zaininger - ZECO. The main topics addressed at this meeting included:

- Overview of Draft BI-PV Test and Evaluation Plan
- Discussion of Near Term Implementation Issues
- TAC Formation and Critical Program Review Meeting
- Coordination of Project 3.2 and Project 3.3 activities

**How we are doing compared to our plan:**

- The Commonwealth Team’s Project 3.2 task activity has progressed according to our work plan through this reporting period.

**Significant problems or changes:**

No significant problems or changes were encountered during this reporting period. Current progress and expenditures will result in project being completed on time and within budget

**What we expect to accomplish during the next period:**

During the next reporting period, the Project Team expects to have the Task 3.2.1 BI-PV Test and Evaluation Plan submitted to the CEC and Project 3.2 TAC for review and comments. In addition, the Project 3.2 Technical Advisory Committee is expected to be selected, confirmed and in place to assist this Building-Integrated PV Testing and Evaluation Project.

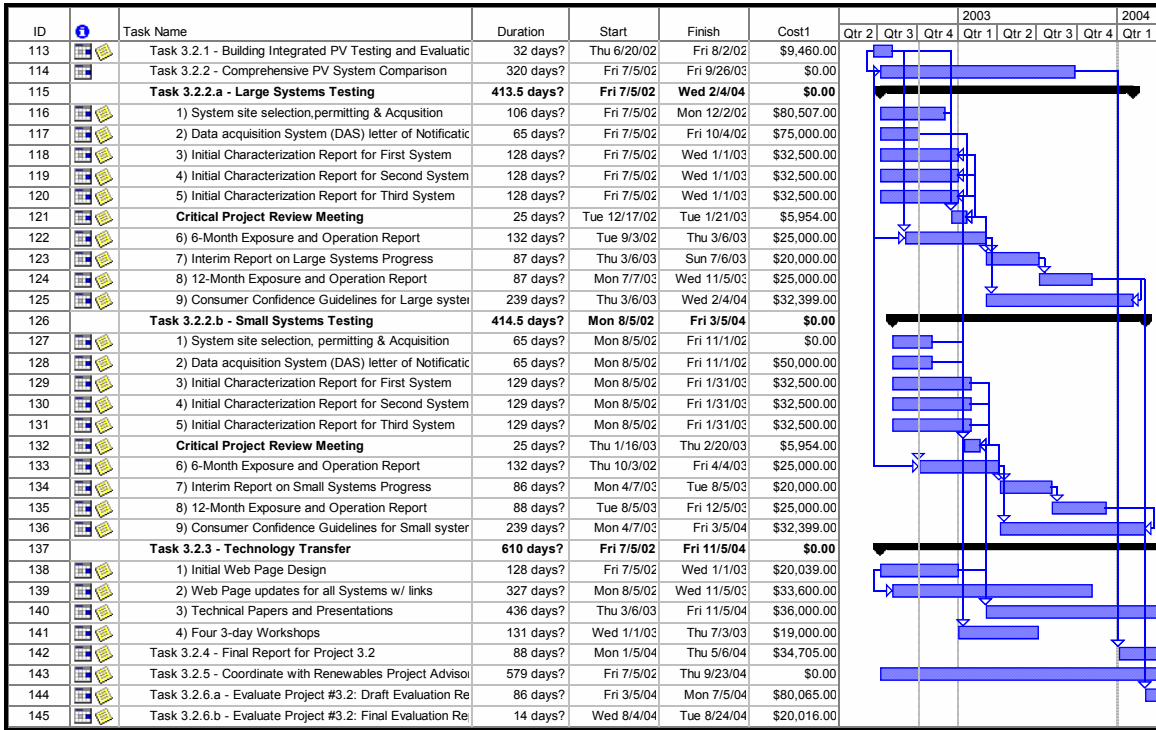
**Status of Milestones and Deliverables:**

Table 1 below summarizes the status of Project 3.2 task deliverables as of the end of the current reporting period.

**Table 1: Summary of Project Status and Deliverables**

Task No.	Description	Task Start Date		Task Due Date		Status (%)
		Plan	Actual	Plan	Actual	
3.2.1	BI-PV Evaluation Test Plan	6/20/02	07/01/02	7/20/02		90%

**Overall Schedule for Project 3.2:**



**Overview of Fiscal status:**

Table 2 below summarizes the fiscal status of Project 3.2 by task as of the end of the current reporting period.

**Table 2: Fiscal Status By Task**

Task Number	Budget	Invoiced To-Date	Fiscal Status *
3.2.1	\$9,460	\$0	OT
3.2.2	\$524,798	\$0	OT
3.2.3	\$108,639	\$0	OT
3.2.4	\$34,705	\$0	OT
3.2.5	\$11,908	\$0	OT

\*Fiscal Status – Please indicate if you are “On Track” (OT), OverBudget (OB), or UnderBudget (UB)